

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND HELD ELECTRONICALLY VIA ZOOM
OCTOBER 21, 2025 AT 7:00 P.M.**

PRESENT:

Mayor.....Tara Elwood
Deputy MayorDebbie Durocher
CouncillorDecolynne Jo Burns
CouncillorKelly Muir
CouncillorDaryl Weber
CAOKathy Skwarchuk
Asst. CAOCathy McCartney (Zoom Administrator)

CALL TO ORDER:

Mayor Elwood called the meeting to order at 7:27 P.M.

LAND ACKNOWLEDGEMENT:

Mayor Elwood read a Land Acknowledgement Statement as follows:
Alberta Beach respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

AGENDA ADDITIONS:

- 14.u Alberta Association of Police Governance – 2026 Annual Conference & AGM
- 14.v Community Futures Yellowhead East – Volunteer of the Year Award – Nick Gelych
- 15.5 Gunn Area Recreation Society – Family Christmas Party Donation to Silent Auction

ADOPTION OF AGENDA:

MOTION #151-25

MOVED BY Councillor Weber that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

CONFIDENTIAL – CLOSED MEETING SESSION: None.

ADOPTION OF PREVIOUS MINUTES:

REGULAR COUNCIL MEETING OF SEPTEMBER 16, 2025:

MOTION #152-25

MOVED BY Councillor Burns that the minutes of the Regular Council meeting held on September 16, 2025 be adopted as presented.

CARRIED UNANIMOUSLY

MUNICIPAL PLANNING COMMISSION MEETING OF SEPTEMBER 16, 2025:

MOTION #153-25

MOVED BY Councillor Muir that the minutes of the Municipal Planning Commission meeting held on September 16, 2025 be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATIONS: None.

PUBLIC HEARINGS: None.

MUNICIPAL PLANNING COMMISSION MEETING: None.

OLD BUSINESS & CAO REPORT ACTION LIST:

ALBERTA BEACH ALLIANCE CHURCH – HISTORICAL STATUS FOR SMALL CHURCH:

MOTION #154-25

MOVED BY Deputy Mayor Durocher that the Notice of Intention for the designation of Our Lady of Victories Catholic Church as a Municipal Historic Resource be withdrawn until confirmation is received from the Alberta Beach Alliance Church and the Western Canadian District of the Christian and Missionary Alliance that they are in agreement to proceed with the designation **and further that Motion #134-25 be rescinded.**

CARRIED UNANIMOUSLY

ACCEPTANCE OF CAO REPORT ACTION LIST:

MOTION #155-25

MOVED BY Deputy Mayor Durocher that the CAO Report Action List be accepted for information.

CARRIED UNANIMOUSLY

FINANCIAL REPORTS:

ACCEPTANCE OF FINANCIAL REPORT OF SEPTEMBER 30, 2025:

MOTION #156-25

MOVED BY Councillor Weber that the Financial Report of September 30, 2025 be accepted for information.

CARRIED UNANIMOUSLY

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BYLAWS & POLICIES: None.

COUNCIL, COMMITTEES & STAFF REPORTS:

DEPUTY MAYOR DUROCHER:

Deputy Mayor Durocher reviewed and submitted reports on the following meetings:
Alberta Beach & District Museum & Archives meeting held on October 15, 2025.
Lake Isle & Lac Ste. Anne Stewardship Society meetings held on September 23, 2025.

**ALBERTA BEACH & DISTRICT MUSEUM & ARCHIVES – DONATION TO CHRISTMAS BASKET:
MOTION #157-25**

MOVED BY Deputy Mayor Durocher that Council approves to donate promotional products for the Alberta Beach & District Museum & Archives Christmas Basket.

CARRIED UNANIMOUSLY

COUNCILLOR MUIR:

Councillor Muir reviewed and submitted report on the following meeting:
FCSS Trivillage Committee meeting held on September 23, 2025.

COUNCILLOR WEBER:

No meetings to report.

MAYOR ELWOOD:

Mayor Elwood reviewed and submitted reports on the following meetings:
LAEO Roles & Responsibilities in Emergency Management training held on September 27, 2025.
SVREMP Advisory Committee meeting held on September 27, 2025.
Alberta Beach Campground Advisory Committee meeting held on October 2, 2025.
Muni 101 training held on October 4, 2025.
Yellowhead Regional Library Board Trustee meeting held on October 6, 2025.
Alberta Beach Library Board meeting held on October 6, 2025.
Stronger Together Library Conference held on September 8-9, 2025.
Alberta Beach Ag Society Agliplex Operations Committee meeting held on October 15, 2025.
19th MFRC Annual Yellow Ribbon Gala held on October 18, 2025.

DEVELOPMENT PERMIT REPORT:

Administration submitted a report for information on the 2025 Development Permits issued to date.

ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:

MOTION #158-25

MOVED BY Councillor Burns that the Council, committee and staff reports be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – INFORMATION ITEMS:

ALBERTA ASSOCIATION OF POLICE GOVERNANCE – ADM ADDRESS & PRC UPDATE:

Correspondence was received from the Alberta Association of Police Governance which included an invitation to address the Assistant Deputy Minister with any questions as well as a PRC update of September 29, 2025.

ALBERTA ASSOCIATION OF POLICE GOVERNANCE – EXECUTIVE DIRECTOR RETIREMENT:

Notice was received from the Alberta Association of Police Governance on the retirement of the AAPG Executive Director effective December 15, 2025.

COMMUNITY FUTURES YELLOWHEAD EAST – LEMONADE DAY 2026:

Correspondence was received from Community Futures Yellowhead East regarding early planning and promotion for Lemonade Day 2026 being held June 13, 2026.

COMMUNITY FUTURES YELLOWHEAD EAST – ALBERTA ECONOMIC BUDGET FORUM:

Correspondence was received from Community Futures Yellowhead East regarding the Alberta Economic Budget Forum & Premier's Dinner hosted by the Tourism Industry Association of Alberta (TIAA) being held in Edmonton on November 24, 2025.

COMMUNITY FUTURES YELLOWHEAD EAST – CFYE BOARD INFORMATION UPDATE:

Correspondence was received from the Community Futures Yellowhead East which included an overview of recent updates to the terms of reference regarding the role and responsibilities of elected officials being assigned to the CFYE Board of Directors.

CONNECT MOBILITY – FIBER INTERNET UPDATE:

Correspondence was received from Connect Mobility to provide an update on the project timeline for the new fiber network and high-speed internet as well as the details on the special founders' rate of \$59.95 per month and free installation.

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CUPW – UPCOMING MANDATE REVIEW OF CANADA POST:

Correspondence was received from the Canadian Union of Postal Workers (CUPW) regarding their concerns on the Federal Government's upcoming mandate review of Canada Post that there is no guarantee of public or stakeholder consultations; and further to request the municipality to pass a resolution asking for a delay on this mandate review; to ask the Government to commit to a fully transparent, public process involving input and hearings from all stakeholders in all regions; and to make a written submission to the upcoming mandate review.

GOVERNMENT OF ALBERTA – PROPERTY TAX EXEMPTIONS FOR AFFORDABLE HOUSING:

The Government of Alberta Assisted Living & Social Services forwarded information on the property tax exemptions for the designation of affordable housing units.

GOVERNMENT OF ALBERTA – DROUGHT AND FLOOD PROTECTION PROGRAM:

Correspondence was received from the Government of Alberta to announce the Drought and Flood Protection Program is accepting applications until December 1, 2025, the program provides funding to help Indigenous communities and municipalities across Alberta design and build projects that protect critical infrastructure from the impacts of flooding and drought.

LAC STE. ANNE COUNTY – FIRE SERVICES MUTUAL AID AGREEMENT – ADDENDUM FOR HIGHWAY DUAL CALL OUT:

A letter was received from Lac Ste. Anne County in response to Alberta Beach's request to add an addendum to the Fire Services Mutual Aid Agreement to address the process for highway dual call out response advising that Lac Ste. Anne County Council's position is that the agreement as drafted reflects the principles of true mutual aid, when either party requires assistance, that support should be requested and provided strictly within the parameters already outlined within the agreement.

LAC STE. ANNE COUNTY – EMERGENCY MANAGEMENT FUNCTIONAL EXERCISE:

Correspondence was received from Lac Ste. Anne County to advise that the Emergency Management Functional Exercise planned for October 6-9, 2025 has been postponed until February 2026.

LAC STE. ANNE COUNTY – 2025 RECREATION FACILITY GRANTS:

Correspondence was received from Lac Ste. Anne County to confirm the 2025 Recreation Facility and Program Assistance Grants provided for the boat launch in the amount of \$10,000.00; the main beach in the amount of \$10,000.00; and the ball diamond maintenance in the amount of \$1,000.00.

POLICE REVIEW COMMISSION – STATUS UPDATES:

The Alberta Police Review Commission forwarded status updates of September 2-15, 2025 and Sept 30-October 14, 2025.

SUMMER VILLAGE OF SANDY BEACH – ORGANIZATIONAL CHART:

The Summer Village of Sandy Beach forwarded their Council organizational chart.

SVREMP – EMERGENCY MANAGEMENT FUNCTIONAL EXERCISE POSTPONED:

Correspondence was received from the Regional DEM of the Ste. Anne Summer Villages Regional Emergency Management Partnership (SVREMP) to confirm that the emergency management functional exercise has been postponed to February 2026.

WILD WATER COMMISSION – MEMBER ENGAGEMENT ON DRAFT BUDGET 2026:

The WILD Water Commission forwarded their Draft Budget 2026 and Budget Presentation for information and member engagement.

YELLOWHEAD REGIONAL LIBRARY – DRAFT 2026 BUDGET & TRUSTEE APPOINTMENT:

The Yellowhead Regional Library forwarded the YRL Draft 2026 Budget with Projections for 2027-2030, the 2026 Budget Overview, as well as the YRL Board of Trustees Oversight, appointments and meeting information.

ALBERTA ASSOCIATION OF POLICE GOVERNANCE – 2026 ANNUAL CONFERENCE & AGM:

Correspondence was received from the Alberta Association of Police Governance regarding the AAPG 2026 Annual Conference & AGM being held in Taber on May 28-30, 2026.

COMMUNITY FUTURES YELLOWHEAD EAST – VOLUNTEER OF THE YEAR AWARD:

Correspondence was received from Community Futures Yellowhead East to announce that the Community Futures Network of Alberta 2025 Volunteer of the Year Award was presented to Nick Gelych to recognize his dedication, compassion and service to the region.

ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:

MOTION #159-25

MOVED BY Councillor Muir that the correspondence information items be accepted for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

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ALBERTA BEACH & DISTRICT LIONS CLUB – REQUEST ASSISTANCE FOR SNO MO DAYS:

MOTION #160-25

MOVED BY Councillor Muir that Council approves to continue to support the Alberta Beach & District Lions Club for Sno Mo Days through a co-sponsorship package and in-kind services and further request a meeting to discuss how the village can assist with the event.

CARRIED UNANIMOUSLY

ALBERTA MUNICIPALITIES – ALBERTA BEACH GROUP ACCIDENT RENEWAL 2026:

MOTION #161-25

MOVED BY Deputy Mayor Durocher that Council approves the Alberta Municipalities Group Accident Insurance for 2026 for Council coverage be renewed under Plan C and 24 hour coverage.

CARRIED UNANIMOUSLY

SVREMP – PROPOSED 2026 BUDGET, ADVISORY COMMITTEE MEETING MINUTES AND SOLE INFORMATION:

MOTION #162-25

MOVED BY Councillor Muir that the SVREMP proposed 2026 Budget be accepted as presented.

CARRIED UNANIMOUSLY

GUNN AREA RECREATION SOCIETY – FAMILY CHRISTMAS PARTY DONATION:

MOTION #163-25

MOVED BY Councillor Weber that Council approves a donation of promotional products for the Gunn Area Recreation Society for their Family Christmas Party and silent auction.

CARRIED UNANIMOUSLY

NEW BUSINESS:

CHRISTMAS LIGHT UP CONTEST:

MOTION #164-25

MOVED BY Deputy Mayor Durocher that Alberta Beach sponsor a Christmas Light Up contest and that the prizes be as follows: \$200.00 for first place; \$150.00 for second place and \$100.00 for third place and that the judging take place on December 20, 2025 by Councillor Weber and two members of the public.

CARRIED UNANIMOUSLY

GRASMERE SCHOOL CHRISTMAS DONATION:

MOTION #165-25

MOVED BY Councillor Burns that Alberta Beach make a Christmas donation to Grasmere School in the amount of \$600.00 to be used towards the students for a Christmas Lunch as well to supply candy canes and Christmas oranges for each student.

CARRIED UNANIMOUSLY

CHRISTMAS OFFICE HOURS:

MOTION #166-25

MOVED BY Councillor Muir that the village office be closed for Christmas from December 24th, 2025 and re-open on January 2nd, 2026.

CARRIED UNANIMOUSLY

COUNCIL & STAFF CHRISTMAS LUNCH:

MOTION #167-25

MOVED BY Councillor Weber that Council approves the purchase of \$100.00 gift cards for Council and staff in lieu of a Council & staff Christmas lunch.

CARRIED UNANIMOUSLY

QUESTION PERIOD:

A brief discussion was held on the following topics: Connect Mobility new fiber network and high speed internet, the Mutual Aid Fire Agreement with Lac Ste. Anne County, fire service meetings and insurance for volunteer fire fighter coverage.

ADJOURNMENT:

The meeting adjourned at 8:50 P.M.

Mayor – Tara Elwood

C.A.O. – Kathy Skwarchuk